

After following the [QIP Guidance Document for 2012/13](#) to develop your quality improvement plan (QIP), this assessment tool enables you to evaluate your plan, to see if it contains the recommended elements for a robust QIP. Following the Model for Improvement's three main questions, these additional considerations will help you set the stage for success.

Further information on each of the considerations can be found in the [2011 Quality Improvement Plans: An Analysis for Learning](#),<sup>1</sup> unless otherwise indicated.

Considerations
<b>Aim and Rationale: <i>What are we trying to accomplish?</i></b>
1. The QIP is connected to the organization's strategic plan/objectives. ( <a href="#">pg. 3</a> )
2. One core indicator has been selected for each quality dimension. ( <a href="#">pp. 5, 6</a> )
3. The internal data have been reviewed to identify potential problems and process issues. ( <a href="#">pp. 5, 7, 12</a> )
<b>Measures and Feedback: <i>How will we know a change is an improvement?</i></b>
1. Additional objectives, included beyond the "core" indicators, contain outcome measures <sup>2</sup> to help describe the impact. ( <a href="#">QI Guide, pg. 11</a> )
2. The measures can be collected at intervals frequent enough to assess progress on the project. <sup>3</sup> ( <a href="#">QI Guide, pp. 30-41</a> )
3. Current performance (baseline average of most recent four quarters) has been identified for each improvement objective. ( <a href="#">pp. 7, 12</a> )
4. A reasonable, quantitative "stretch" target (outside easy grasp, without being unattainable) has been identified for each measure/indicator. ( <a href="#">pp. 7, 8</a> )
5. The identified targets have been justified: i.e., use external data to support appropriate reference for performance. ( <a href="#">pp. 2, 8, 9</a> )
6. The plan prioritizes the topics to be addressed for change as Priority 1, 2 or 3. ( <a href="#">pg. 5</a> )
<b>Change and Other Guidance: <i>What changes can we make that will result in improvement?</i></b>
1. There is a full range of change ideas <sup>4</sup> identified to inform current practices or protocols for each Priority 1 objective. ( <a href="#">pg. 12</a> )
2. The planned improvement initiatives are new and were not implemented when the baseline data were collected. ( <a href="#">pp. 12, 21</a> )
3. The approach to improvement has been considered, and specific process measures outlined for each change idea. ( <a href="#">pg. 21</a> )
4. The plan identifies goals for improvement linked to change ideas to monitor the progress of the specific change. ( <a href="#">pp. 12, 21</a> )

<sup>1</sup> See [http://www.hqontario.ca/pdfs/2011\\_QIPs\\_AnAnalysis\\_for\\_Learning.pdf](http://www.hqontario.ca/pdfs/2011_QIPs_AnAnalysis_for_Learning.pdf).

<sup>2</sup> Outcome measure refers to the "voice of the patient," or overall measure of performance. See *Quality Improvement Guide*: [www.hqontario.ca/pdfs/qi\\_guide.pdf](http://www.hqontario.ca/pdfs/qi_guide.pdf).

<sup>3</sup> Refers to how frequently data should be collected and assessed using a run chart. This concept is more fully described in the *Quality Improvement Guide*, Section 4.2: [www.hqontario.ca/pdfs/qi\\_guide.pdf](http://www.hqontario.ca/pdfs/qi_guide.pdf).

<sup>4</sup> A full range of change ideas means that there is at least one change idea identified per change concept. Change concepts include (1) measurement/feedback intervention, (2) process intervention, (3) skills development intervention, (4) reminder intervention, and (5) incentives/motivation intervention. This concept is more fully described in [An Analysis for Learning](#).